

KWML/PROC/TENDER/2025-26/14



DATED: 21st Aug 2025

QUOTATION NOTICE

FOR

**ANNUAL SERVICING AND CERTIFICATION OF FIRE-
FIGHTING EQUIPMENTS OF NINE (09) VESSELS
KOCHI WATER METRO LIMITED**

KOCHI WATER METRO LIMITED

(A JOINT VENTURE COMPANY OF GOVT OF KERALA AND KOCHI METRO RAIL LIMIEDT)

4th Floor, JLN Stadium Metro Station, Kaloor, Kochi – 682 017

Phone: +91 (484) 284 6700

RFQ FOR ANNUAL SERVICING AND CERTIFICATION OF FIRE- FIGHTING EQUIPMENTS OF NINE (09) VESSELS OF KOCHI WATER METRO LIMITED

Kochi Water Metro Ltd (KWML) invites quotation in the form of sealed bids for “Annual Servicing and Certification of Firefighting Equipment’s of Nine (09) Vessels of Kochi Water Metro Limited (KWML)” as per KWML requirements & specifications, as per the details below.

SCOPE OF WORK

- Annual services shall consist of preventive and corrective maintenance of various types of fire extinguishers as detailed below. The cost of any spare parts required shall be paid by KWML separately. The tenderer shall be responsible for transportation and reinstallation of the equipment needed in this regard.
- The different kinds of Firefighting equipment’s in Water Metro Vessels are as follows: -

<u>SL.No.</u>	<u>Particulars</u>
Type of Extinguishers in Vessels of Kochi Water Metro:-	
1.	9 Litres Foam Fire Extinguisher
2.	9 Kg Dry Powder Fire Extinguisher
3.	9 Kg CO2 Fire Extinguisher
4.	27 Ltr. Water Cap. CO2 Cylinder as per IS:7285with Manually Operated Cylinder Valve and filled with 18 Kg. CO2 Gas

- The above list is not exhaustive, the contractor shall be able to service all type of Fire Fighting equipment’s if any more is added either in the vessel/terminal.
- Annual Servicing shall cover the repair/replacement of spare parts against manufacturing defects, natural wear/tear, top-up using genuine extinguishing agent, top-up of genuine consumables, routine servicing etc. The quoted amount should include labor charges, transportation charges, reinstallation of the equipment, loading and unloading charges etc.
- The refill of fire extinguishers using genuine extinguishing agents/consumables after a use after testing as per the statutory requirements shall be done by the agency and the material cost for extinguishing agent for refilling shall be borne by the KWML as per the quoted rates after scrutiny of claim.
- All offers should be made in English and should be written in both figures and words.

- Inspection and service due dates for individual fire extinguishers shall also be labelled on to every device after servicing.
- All necessary tools, electronic weighing machine, waste cotton, oil, grease etc. Shall be supplied by the contractor without any extra charges.
- At the time of servicing, if any defect or deficiency is found in the extinguisher, it shall be immediately informed to the KWML Officials.
- All the extinguishers shall be weighed correctly on electronic balance (the least count should be one gms).
- Electronic balance used shall be got calibrated from a government-authorized lab/institute by the contractor.
- The extinguishers shall be cleaned externally during servicing and internally whenever required.
- All the port holes/vent holes and nozzles shall be inspected for clogging and shall be kept free from dirt, dust.
- The plunger shall be checked for smooth operation and kept clean.
- The gas cartridge sealing disc will be checked for damage, if any. If the same is not found intact, it will be replaced with new one in consultation with the KWML Officials. (Cost of spare will be paid separately by the KWML).
- CO₂ Fire extinguisher / gas cartridge shall be weighed, and weight shall be compared with the stamped weight. If there is a weight loss of 10% or more than the stamped weight, it will be replaced with a new one in consultation with the KWML Officials.

Minimum Eligibility Criteria: -

- Bidder should have a valid license: issued by local statutory authority for undertaking works pertaining to fire extinguishers.
- Copies of the detailed work orders for the two-qualifying works within past five years indicating date of award, value of awarded work, time given for completing the work, etc along with completion certificate or invoice against respective work orders should be enclosed as proof of the work experience.

KEY DETAILS

1)	Email id for receiving queries and clarification	procurement@watermetro.co.in
2)	Contact Person Details	Manager (Procurement) Kochi Water Metro Limited
3)	EMD & Tender fee	Nil
4)	Bid Documents download start date	21-08-2025
5)	Last date and time of submission	29-08-2025 @ 15.00 hrs
6)	Time and date of opening	29-08-2025 @ 15.30 hrs
7)	Type of Bid	Single Bid
8)	The documents to be submitted along with bid	<ul style="list-style-type: none"> a) Duly filled form Appendix 1 b) PAN Card copy c) GST registration certificate d) Cancelled cheque copy e) Letter of Proposal submission as per the format enclosed in Appendix 2 f) Schedule of compliance as per the format enclosed in Appendix 3 g) Statement of Deviation as per the format enclosed in Appendix 4 h) Financial bid as per the format enclosed in Appendix 5. i) Copy of valid license issued by local statutory authority for undertaking works pertaining to fire and safety systems. j) Copy of work orders for the two qualifying works within the past 05 years along with completion certificate or invoice against respective work orders as proof of work experience. k) In case of MSME vendor, Udyam Certificate to be submitted.
9)	Address of receipt of Sealed envelope by specifying RFQ no on the envelope	Kochi Water Metro Limited, First Floor, Operation Control Centre Building, Vyttila, Ernakulam Kerala – 682019.

10)	Opening location of Quotation	Same location as above
11)	Completion Period	14 days from date of issue of Notice to Proceed (NTP). The Employer shall grant the Contractor right of access to, and/or possession of the Site progressively for the completion of Works through Notice to Proceed for each Vessel separately. The notice to proceed issued for a Vessel shall have the specific Vessel name.
12)	Award criteria	LOA/WO will be awarded based on L1 among the technically qualified offers with the total cost including all taxes & duties Unconditional acceptance of LOA must be furnished within 1 day of the issue the of same
13)	Defect Liability Period	One (01) year from the date of issue of Completion/Acceptance of Work Certificate from KMRL.
14)	Retention amount	5% (five percent) of the Work done value (Excl GST) from RA Bills shall be retained and treated as Performance Security and shall be released after completion of DLP and after adjusting the delayed performance debit charges or damages, if any.
15)	Prices	<ul style="list-style-type: none"> ➤ No advance payment will be made ➤ The prices must be quoted per copy considering overall requisites as a whole should be inclusive of all taxes packing, forwarding, freight, insurance, and delivery charges at destination site
16)	Payment Terms	<p>Payment FOR ACTUAL WORK DONE after all statutory deductions, if any, shall be made on work completion against submission of the following:</p> <ol style="list-style-type: none"> 1) Invoice 2) Acceptance of item/work by KWML on inspection by KWML representative.

17)	Validity	The tenders should be valid for acceptance for upto a period of 90 days.
18)	Repeat Order	<p>The Contract will have a Repeat Order Clause, wherein KWML can order under the Contract within one (01) year from the date of completion of work under the original PO/WO.</p> <p>The Repeat Order will have rates on a not exceeding basis while the terms and conditions will remain unchanged. It will be entirely the discretion of KWML to exercise the Repeat order or not.</p>
19)	Variation clause	The quantity mentioned in the BOQ is indicative. The total quoted contract value may vary +/- 25% to the next rounded whole number of the ordered quantity. The contractor shall submit an invoice for the actual quantity of material delivered based on the certification from the KWML representative against the unit rate quoted.

- 18) Bid validity: 90 days from the date of the Bid Closing date.
- 19) Invoice: Invoice should be submitted in duplicate after completion of supply against supply order. The invoice should contain bank details, name of the bank, Branch, IFSC code, PAN details, HSN code and KWML GST No. 32AAICK8891J1ZZ and must be addressed to Chief Operating Officer (KWML), 4th Floor, JLN Metro Station, Kaloor, Ernakulam, Kerala-682017.
- 20) Payment Terms: The payment shall be made after completion of the stipulated works and receipt of the final invoice along with the certificate of servicing & Acceptance of item/work by KWML on inspection by KWML representative (Sample Request for inspection format shall be shared by KWML).
- 21) No advance payment will be made.
- 22) EMD: Deleted
- 23) Delivery period: Delivery should be within 14 days from the date of issuance of NTP. The location of the work shall be at any of the Kochi Water Metro Terminals. The Employer shall grant the Contractor right of access to and/or possession of the Site progressively for the completion of Works through Notice to Proceed for each Vessel separately. The notice to proceed issued for a Vessel shall have the specific Vessel name.
- 24) While submitting the quotation, the bidder will be deemed to have read, understood and accepted all the terms and conditions stated in this document and its addendum/corrigendum if any and no change, whatsoever desired, will be entertained by KWML.

25) Taxes and Duties: -

- a) Participants should quote the price for door delivery, including Transit insurance, freight charges, loading & unloading charges and indicate separately the basic price and GST rate applicable for each unit tendered along with the HSN/SAC code and if GST exemption is there, appropriate exemption notification document should be submitted. All taxes will be paid at actuals based on prevailing rates.
- b) Transportation, packing, forwarding, installation and other charges if any, shall also be included in the quoted price.
- c) Contract price will be the total price quoted inclusive of all taxes and including GST.
- d) The GST amount shall be calculated as per the percentage quoted in the financial bid.
- e) In case any bidders make arithmetical errors or quote with a different percentage or omit to quote, the same will be corrected as per the percentage applicable against the quoted HSN/SAC in the financial bid. In case no HSN/SAC is provided the quoted rate shall be deemed as inclusive of applicable GST. If the total corrected value exceeds the total quoted value in the financial bid, then the base price will be adjusted so as to maintain the originally quoted amount inclusive of taxes.
- f) The tax liability as per GST Act rests with the contractor, ambiguity if any regarding the percentage for that particular work or Services Accounting Code (SAC)/HSN etc. shall be cleared before offering of rates.
- g) Contract price will be the total price quoted inclusive of all taxes and including GST.
- h) Any liability on account of wrong classification of goods or services for arriving at taxes will be on the bidder.
- i) Lowest offer will be decided based on the overall lowest amount calculated with the basic price along with GST.
- j) Invoice as per GST Act should be furnished prior to every running account/final bills.
- k) GST at actuals shall be paid on the quoted/corrected base value as per GST law in India after submission of appropriate GST invoices with GSTIN of the bidder and GSTIN of Kochi Water Metro Ltd - 32AAICK8891J1ZZ.
- l) All statutory levies (except GST) applicable to this contract shall be payable by the contractor and KWML will not entertain any claim whatsoever in this respect other than GST. GST will be paid extra at the applicable rate on the applicable value, as per GST law in India, after submission of appropriate GST invoices by the contractor to KWML.
- m) Under GST law the contractor shall also comply regarding filing of all the returns to the GST network/government departments within the stipulated time, every month or such other period as required by the Government. If the contractor does not comply with any of the GST laws and procedures and if KWML incurs any liability on this account or does not get the input credit from the GST Network/Government as goods and/or service receiver due to the contractor's failure to comply with the procedures of filing / uploading of data/submissions of documents etc. in time then all such liability including the input credit of the GST lost by KWML and the penalties and interest incurred by KWML would be the liability of the contractor and the same shall be recovered either by recovery from security deposits / any other amount payable by the contractor to KWML or through direct

payment. The contractor shall submit the copy of latest filed return - GSTR1 along with the invoice.

26) Quoted price:

- a If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Company there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;
- b If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- c If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- d Tenderers shall be requested to accept correction of arithmetical errors. Failure to accept the correction shall result in the rejection of the Tender and forfeiture of Bid Security.
- e The prices quoted should be firm and not subject to any variation, unless specified in the tender documents. Any deviation in this aspect may make the offer liable to be ignored.

27) The offers received through telex/tele-fax/e-mail will not be accepted by KWML under any circumstances.

28) If the date specified for opening of quotation happens to be a holiday for KWML, it will be opened next working day at the designated time.

29) KWML shall not be responsible for any delay/loss or non-receipt of quotation by post/courier service. Late quotation (received after date and time of submission of bid) shall not be accepted under any circumstances.

30) KWML reserves the right to accept or reject any or all proposals without assigning any reasons. No bidder shall have any cause of action or claim against the KWML for rejection of his proposal.

31) Quotation, in which any of the particulars and prescribed information are missing or are incomplete, in any respect and or prescribed conditions are not fulfilled, shall be considered as non-responsive and liable to be rejected.

32) No advance payment can be made.

33) Only one quote to be submitted by one bidder

34) The warranty of materials from the supplier if any shall be extended to the end user.

35) All disputes shall be settled in a court of law having jurisdiction at Kochi.

36) Performance bank guarantee: Deleted

37) Vendor whose aggregate turnover in any preceding financial year (starting from 2017-18) exceeds Rs. 5 crores, has to mandatorily generate E-invoice. Hence, invoices submitted

by vendors should be E invoices (i.e, Invoices electronically uploaded and authenticated with a unique IRN and digitally signed QR code).In case E invoicing is not applicable, E – Invoice exemption declaration form shall be submitted by vendor along with invoice. If the above-mentioned form cannot be filed due to non-enablement of e- invoicing as turnover is less than 5 Cr., proof of the same shall be submitted along with invoice.

38) Late delivery penalty and liquidated damages

- a **For Delivery:** If the contractor fails to complete the delivery/work within the stipulated time in the order and/or contract, the contractor shall pay KWML in terms of late delivery fee of 0.5% of value of delayed goods per week of delay subject to maximum 10% of the value of such works. For avoidance of doubt, the L.D will be calculated on pro rata basis for the no. of days of delay. Any delay happened from KWML will be excluded for the calculation of LD.
- b **During the DLP period:** The contractor shall attend to the fault reported within 3 days from the time of notification by KWML and shall be rectified/replace the defective parts/designs within 7 days after attending the same. If the contractor fails to rectify the faults within 7 after attending, the contractor shall pay a liquidated damage fee/ performance debit charge of 0.5% of the total contract value for each week of delay or the portion of such period subject to a maximum retention value. Retention will be released after adjusting the late performance debit charges.

39) The Contractor shall full indemnify for all claims damages, expenses and related liabilities.

Chief Operating Officer – KWML

APPENDIX 1

COMPANY PROFILE

No.	DETAILS	
1	Title Company/Firm/Individual/HUF/Partnership /others (others please specify) (Attach certificates wherever necessary)	
2	Name of Bidder (with city and postal code)	
3	Address with telephone, e-mail, fax number & the name(s) of the contact person(s) (If address to place order is different from registration address, please mention both)	
4	GST ID State of registration	
5	PAN DETAILS	
6	BANK DETAILS Name of Bank Name of Branch IFSC Code Account Number Address of Bank	

Authorized signatory

Name:

Designation

Signature & stamp

APPENDIX 2

LETTER OF PROPOSAL SUBMISSION

Bid for Annual Servicing and Certification of Firefighting Equipment's of Nine (09) Vessels of Kochi Water Metro Limited (KWML)

To,
Chief Operating Officer
Kochi Water Metro Limited (KWML)

Reference: Quotation for Annual Servicing and Certification of Firefighting Equipment's of
Nine (09) Vessels of Kochi Water Metro Limited (KWML)

Dear Sir,

We hereby submit our Bid for Annual Servicing and Certification of Firefighting Equipment's of
Nine (09) Vessels of Kochi Water Metro Limited (KWML)

DECLARATION: I/We hereby confirm having read and understood the RFQ and the requirements of work/supply under this tender. The information furnished by us is true to the best of our knowledge and belief and nothing has been concealed there from. I/We agree to abide by all the terms and conditions of the RFQ document (and corrigendum/addendum if any), in case the job is awarded to me/us.

Place :
Date :

Name & Designation of Authorized Person

Signature:

Stamp

APPENDIX 3

SCHEDULE OF COMPLIANCE WITH SCOPE OF WORK

Sl.No	RFP Clause	Unit	Quantity	COMPLIED YES/NO	REMARKS

NB: Leaving this appendix blank will be treated as Compliance with scope of work and technical specifications

Place:

Date :

Name & Designation of Authorized Person

Signature:

Stamp

APPENDIX 4

STATEMENT OF DEVIATION FROM RFQ TERMS AND CONDITIONS

RFQ Clause No	DEVIATION IF ANY	REMARKS

NB: Leaving this appendix blank will be treated as no deviation.

Place:

Date :

Name & Designation of Authorized Person

Signature :

Stamp

APPENDIX 5

PRICE BID

Sl. No	Item Description	HSN/SAC code	Unit	Qty	Unit rate without GST	GST %	Total Amount excluding GST(Rs.) in figures	Total Amount including GST(Rs.) in figures
				A	B	C	D=(A*B)	E=(D+(D*C))
1	9 Litres Foam Fire Extinguisher							
A	Inspection & Certification (at Customer Site)		EA	108				
B	Pressure Testing		EA	108				
C	Refilling		EA	108				
2	9 Kg Dry Powder Fire Extinguisher							
A	Inspection & Certification (at Customer Site)		EA	63				
B	Pressure Testing		EA	63				
C	Refilling		EA	63				
3	9 Kg CO₂ Fire Extinguisher							
A	Inspection & Certification (at Customer Site)		EA	30				
B	Pressure Testing		EA	30				
C	Refilling		EA	30				

4	27 Ltr. Water Cap. CO₂ Cylinder as per IS:7285with Manually Operated Cylinder Valve and filled with 18 Kg. CO₂ Gas							
A	Inspection & Certification (at Customer Site)		EA	18				
B	Pressure Testing		EA	18				
C	Refilling		EA	18				
Grand Total (including GST) in Figures								
Grand Total (including GST) in Words								

Authorized Signatory:

Name:

Note:

Bidder should quote for all line items.

Lowest bidder will be identified based on overall L1 basis.