QUOTATION NOTICE

FOR

RATE CONTRACT FOR SUPPLY OF DIESEL AT KOCHI WATER METRO TERMINALS AND BOATS

Quotation Notice No.: KWML/PROC/TENDER/2026-27/26

Quotation Date: 01.09.2026

Last Date of Bid Submission: 09.09.2026 @ 15.00 hrs

KOCHI WATER METRO LIMITED

(A JOINT VENTURE COMPANY OF GOVT OF KERALA AND KOCHI METRO RAIL LIMITED)

First Floor, Operation Control Centre Building, Near Vyttila Mobility Hub, Vyttila

Ernakulam, Kochi, Kerala - 682019

Quotation Notice

KWML/PROC/TENDER/2026-27/26 01.09.2026

Kochi Water Metro Ltd invites quotation for **"Rate contract for Supply of Diesel at Kochi Water Metro Terminals and Boats"** as detailed below.

1. SCOPE OF WORK & TECHNICAL SPECIFICATIONS

Sl. No	Particulars	Quantity (Litres)
1	Diesel fuel (HSD)	18429*

*The quantity mentioned is indicative. There shall not be any commitment from KWML for procurement of the entire indicative quantity. However, the quantity may/may not vary positively/negatively.

2. OTHER REQUIREMENTS, INSTRUCTION & CONDITIONS OF THE QUOTATION NOTICE

1)	Price basis	At Water metro Terminals at Vytilla, Highcourt, Kakkanad, Vypin, Fort Kochi, Bolgatty, South Chittoor, Mulavukad, Eloor, Cheranalloor, Willingdon Island and Mattancherry. In addition to the said terminals, more number of water metro terminals may get operational in near future and the location of the work shall be at any of the Kochi Water Metro Terminals, as required on prior intimation from KWML.
2)	Work completion time	As and when required from KWML for a period of 180 days. The diesel may be filled to the Machine immediately after notification of requirement from KWML.
3)	Bid validity	90 days from the last date of bid submission and to be extended as per the request from KWML.

4)	Email id for queries	procurement@watermetro.co.in
5)	Contact Person Details	Manager (Procurement) Mob: 9744139148
6)	Last date and time of submission	09.09.2026 @ 15.00 hrs
7)	Date of opening	09.09.2026 @ 15.30 hrs
8)	Address of receipt of Sealed envelope by specifying RFQ no on the envelope	MANAGER –(Procurement) Kochi Water Metro Limited, First Floor, OPERATION CONTROL CENTRE(OCC) BUILDING, VYTTILA, KOCHI, KERALA-682019.
9)	Opening location of Quotation	Same location as above
10)	Delivery Period	Within 24 hours of requirement intimation.
11)	The documents to be submitted along with bid	a) Duly filled form Appendix 1 b) Duly filled form Appendix 2 c) PAN Card copy d) GST registration certificate e) Cancelled cheque copy f) Schedule of Compliance with Scope of Work as Appendix 3 g) Statement of Deviation from RFQ Terms & Conditions Appendix 4 h) Financial bid as per the format enclosed in Appendix 5. i) Valid dealership certificate j) If transportation is arranged through a third party, subcontract agreement should be submitted.

12)	Award criteria	The LoA/PO will be awarded to the bidder offering the total highest % discount price and the total price discount in INR for the total indicative quantity, among the quotations received post correction of arithmetic errors if any. The rate/litre for diesel declared by the Ministry of Petroleum from time to time will be considered for this proposal. The rate/litre of diesel declared by the Ministry of Petroleum prevailing on the date of evaluation of the tender shall be taken for evaluation of the successful bid as below. L1 bid = (quantity*rate/litre)-[(quantity *rate/litre*%total discount)+(quantity * INR discount/litre)]
13)	Acceptance of LoA/Purchase Order	The successful bidder shall return a copy of PO duly signed and stamped in all pages as a token of acceptance of the LoA/PO to the following address so that it reaches us within 3 days. MANAGER - Procurement Kochi Water Metro Limited, First Floor, OPERATION CONTROL CENTRE(OCC) BUILDING, VYTTILA, KOCHI, KERALA-682019.
14)	Payment Terms	The payment after all statutory deductions and retention if any for the completed delivery will be made against submission of following; a) Tax Invoice b) Acceptance certificate from KWML representative on the quantity refilled. c) Submission of documentary evidence of diesel rate from the corresponding petroleum companies.

15)	Repeat order clause	The Contract will have a Repeat Order Clause, wherein KWML can order under the Contract within six months from the date of completion of work under the original PO/WO. The Repeat Order will have rates on not exceeding basis while the terms and conditions will remain unchanged. It will be entirely the discretion of KWML to exercise the Repeat order or not.

16) Invoice: Invoice should be submitted in triplicate, after completion of supply against Purchase Order. Invoice should contain bank details, name of the bank, Branch, IFSC code, PAN details, HSN code, suppliers GST No. and KWML GST No. 32AAICK8891J1ZZ and must be addressed to COO (Water Metro-Operations), KMRL Corporate office, JLN Stadium Metro station, Kaloor, 682017.
17) No advance payment will be made.
18) While submitting the quotation, the bidders will be deemed to have read, understood, and accepted all the terms and conditions stated in this document and its addendum/corrigendum if any and no change, whatsoever desired, will be entertained by KWML.
19) Bidders should quote the price including Transit insurance, freight charges, loading & unloading charges, arrangement/cost of machines, Equipment, labour, tools, materials, consumables, supervising, commissioning, and indicating separately the basic price and GST applicable for each unit tendered along with the HSN/SAC code and if GST exemption is there, appropriate exemption notification document should be submitted.
    a. The basic price quoted shall be exclusive of GST but including all other applicable taxes, duties, and other charges. GST rate and amount applicable shall be shown separately in the financial bid along with the HSN/SAC code and if exempted, with appropriate exemption notification document.
    b. Total price quoted to be inclusive of all taxes and including GST.
    c. The GST amount shall be calculated as per the percentage quoted in the financial bid.
    d. In case any bidders make arithmetical errors or quote with a different percentage or omit to quote, the same will be corrected as per the percentage applicable against the quoted HSN/SAC in the financial bid. In case no HSN/SAC is provided the quoted rate shall be deemed as inclusive of applicable GST. If the total corrected value exceeds the total quoted value in the financial bid, then the base price will be adjusted so as to maintain the originally quoted amount inclusive of taxes.

e. The tax liability as per GST Act rests with the contractor, ambiguity if any regarding the percentage for that particular work or Services Accounting Code (SAC)/HSN etc shall be cleared before offering of rates.
f. Any liability on account of wrong classification of goods or services for arriving at taxes will be on the bidder.
g. Lowest offer will be decided based on the overall lowest amount calculated with the basic price along with GST.
h. Invoice as per GST Act should be furnished prior to every running account/final bills. i. GST at actuals shall be paid on the quoted/corrected base value as per GST law in India after submission of appropriate GST invoices with GSTIN of the bidder and GSTIN of Kochi Water Metro Ltd - 32AAICK8891J1ZZ.
j. Under GST law the contractor shall also comply regarding filing of all the returns to the GST network/government departments within the stipulated time every month or such other period as required by the Government. If the contractor does not comply with any of the GST laws and procedures and if KWML incurs any liability on this account or does not get the input credit from the GST Network/Government as goods and/or service receiver due to the contractor's failure to comply with the procedures of filing / uploading of data/submissions of documents etc in time then all such liability including the input credit of the GST lost by KWML and the penalties and interest incurred by KWML would be the liability of the contractor and the same shall be recovered either by recovery from security deposits / any other amount payable by the contractor to KWML or through direct payment. The contractor shall submit the copy of latest filed return - GSTR1 along with the invoice.
k. If there is a discrepancy between the unit price and the line-item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item.

   total shall be corrected, unless in the opinion of the Company there is an obvious misplacement of the decimal point in the unit price, in which case the line-item total as quoted shall govern and the unit price shall be corrected.

l. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail, and the total shall be corrected; and
m. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (k) and (l) above.
n. Tenderer shall be requested to accept correction of arithmetical errors. Failure to accept the correction shall result in the rejection of the Tender and forfeiture of bid security.

o. The prices quoted should be firm and not subject to any variation, unless specified in the tender documents. Any deviation in this aspect may make the offer liable to be ignored.

20) KWML reserves the right to accept or reject any or all proposals without assigning any reasons. Bidder shall have not any cause of action or claim against the KWML for rejection of his proposal.
21) Vendor whose aggregate turnover in any preceding financial year (starting from 2017-18) exceeds Rs. 5 crores, has to mandatorily generate E-invoice. Hence, invoices submitted by vendors should be E invoices (i.e, Invoices electronically uploaded and authenticated with a unique IRN and digitally signed QR code).In case E invoicing is not applicable, E – Invoice exemption declaration form shall be submitted by vendor along with invoice. If the above-mentioned form cannot be filed due to non-enablement of e-invoicing as turnover is less than 5 Cr., proof of the same shall be submitted along with invoice.
22) The Contractor shall fully indemnify for all claims damages, expenses and related liabilities.
23) Liquidated Damages: -If the contractor fails to complete the work within the stipulated time in the Work order and/or contract, the contractor shall pay KWML in terms of late delivery fee of 0.5% of value of contract per week of delay subject to maximum 10% of the contract. For avoidance of doubt, the L.D will be calculated on pro rata basis for the no. of days of delay. Any delay happened from KWML will be excluded for the calculation of L.D.

Chief Operating Officer (KWML)

APPENDIX 1

COMPANY PROFILE

No.	DETAILS	
1	Title Company/Firm/Individual/HUF/Partnership /others (others please specify) (Attach certificates wherever necessary)	
2	Name of Bidder (with city and postal code)	
3	Address with telephone, e-mail, fax number & the name(s) of the contact person(s) (If address to place order is different from registration address, please mention both)	
4	GST ID State of registration	
5	PAN DETAILS	
6	BANK DETAILS Name of Bank Name of Branch IFSC Code Account Number Address of Bank	

Authorized signatory

Name:

Designation

Signature & stamp

APPENDIX 2

LETTER OF PROPOSAL SUBMISSION

Bid for “Rate contract for Supply of Diesel at Kochi Water Metro Terminals and Boats’’

To,
Manager (Procurement)
Kochi Water Metro Ltd.

Reference: RFQ for “Rate contract for Supply of Diesel at Kochi Water Metro Terminals and Boats’’

Dear Sir,

We hereby submit our Bid for “Rate contract for Supply of Diesel at Kochi Water Metro Terminals and Boats’’

DECLARATION: I/We hereby confirm having read and understood the RFQ and the requirements of work/supply under this tender. The information furnished by us is true to the best of our knowledge and belief and nothing has been concealed there from. I/We Agree to abide by all the terms and conditions of the RFQ document, in case the job is awarded to me/us.

Place :
Date :

Name & Designation of Authorized Person

Signature:

Stamp

Appendix - 3

SCHEDULE OF COMPLIANCE WITH SCOPE OF WORK

Sl. No	Specification	Complied Yes/No	Remarks

NB: Leaving this appendix blank will be treated as Compliance with scope of work and technical specifications

Place:

Date:

Name & Designation of Authorized Person

Signature:

Stamp :

Appendix - 4

STATEMENT OF DEVIATION FROM RFQ TERMS AND CONDITIONS

RFQ Clause No	DEVIATION IF ANY	REMARKS

NB: Leaving this appendix blank will be treated as no deviation.

Place:

Date:

Name & Designation of Authorized

Person Signature:

Stamp

APPENDIX - 5

PRICE BID (page 1/2)

Sl No	Item Description	Indicative Quantity requirement (Litres)	HSN/ SAC code	GST percentage	Discount offered /Litre in % on basic rate of Diesel	Other discounts if any offered /Litre in % on basic rate of Diesel	Discounts offered /Litre in **INR**
		A			**B**	**C**	**D**
1	Discount on supply of Diesel (HSD)	18,429					

Note: The vendor shall offer the discount in percentage (%) on Items B & C and a discount in INR on Item D separately. The bidder offering the highest overall discount on the total indicative quantity required shall be considered the successful bidder for award of the contract.

Signature
(Auth.Signatory)

(PTO)

PRICE BID (page 2/2)

The bidder has to offer the discount rate on the basic price (per litre price as per Ministry of Petroleum) and any other discount (eg: on Corporate Cards etc...) in the provisions given in above price bid.

- The bidder who quotes the highest discounted rate on total indicative quantity required will be considered as successful bidder for awarding the contract.

- The successful bidder has to deliver the Diesel fuel at the Water Metro terminals/Boats as per Section 2.1 as and when required.

- The rate/litre of diesel declared by the Ministry of Petroleum prevailing on the date of evaluation of the tender shall be taken for evaluation of the successful bid as below. L1 bid = (quantity*rate/litre)-[(quantity *rate/litre*%discount)+(quantity * INR Discount/litre)]

- The vendor shall submit the quotation strictly in the above-mentioned format. Offers not submitted in the prescribed format shall be liable for rejection.

Authorized Signatory

Name:

Designation

Signature