

APPLICATIONS AND APPEALS UNDER RTI ACT, 2005 IN KOCHI WATER METRO LTD

1. Introduction

Any citizen of India who desires to obtain any information under the Right to Information Act, 2005 may make a request preferably in writing or by electronic means.

To,
**The Public Information Officer,
Kochi Water Metro Limited (KWML),
4th Floor, JLN Stadium Metro Station
Kaloor, Kochi-682 017 Kerala, India.
Telephone: +91-484-2846700
E-mail: rti@watermetro.co.in**

2. Public Information Officer of the company

KWML will provide the information within 30 days of receipt of request on payment of prescribed fee. Where it is decided to pay any additional fee for making the application, the Public Information Officer shall send a notice to the person making the request for refund of the fee for providing the information.

KWML has notified the names, their contact details of the Appellate Authority, PIO / APIO on KWML webpage: **www.watermetro.co.in** under the Tab "Public Information Officers". These are updated from time to time as and when any change is notified by the Management.

3. Application fee

Any payment under Right to Information Act, 2005 towards application fees /additional fees or charges for information, can be made in the following modes:

- 1) By way of cash remitted at the office of PIO, KWML located at 4 th Floor, JLN Stadium Metro Station, Kaloor, Kochi against proper receipt
- 2) By way of postal order drawn in favour of 'Kochi Water Metro Ltd.' payable at Ernakulam.
- 3) By way of demand draft/bankers cheque favouring Kochi Metro Rail Ltd., payable at Ernakulam.

No other mode of payment of fees will be accepted. Persons belonging to BPL categories are not required to pay any fee, provided they submit necessary documents in support of their claim.

RTI applications received not accompanied by proper fees or valid BPL certificate, as the case may be and unsigned applications cannot be treated as a valid application and will not be registered under the RTI Act.

On receipt of RTI applications, the PIO would forward the applications to the concerned deemed PIO and seek his reply. The PIO may seek the assistance of any other officer as he considers necessary for the proper discharge of his duties

4. Certain categories of information falling under sections 8 and 9, which are exempt from disclosure. categories that include:

1. Such information, the disclosure of which adversely affects India's sovereignty and prosperity, security strategy/war strategy, scientific or economic interests, relations with foreign states or inspires to commit crime.

2. Information, which is expressly forbidden to be published by any court of law or tribunal or the disclosure of which would cause contempt of court. Information, the disclosure of which would breach the privilege of the Parliament or the Legislative Assembly.

3. Information, involving commercial confidence, trade secret or intellectual property, the disclosure of which would harm the competitive position of the other party, unless the competent authority is satisfied that the disclosure of such information would result in significant public Will be in the interest of.

4. Secret information received from a foreign government, person or means of information, secret assistance given for law enforcement or security purposes.

5. Information, the disclosure of which would hinder investigation or arrest or prosecution of offenders.

6. Cabinet papers including records of deliberations of the Council of Ministers, Secretaries and other officers.

7. Information relating to personal information, the disclosure of which has no relation to any public function or would cause an unwarranted invasion of the privacy of any person.

5. Reply To RTI

Information/Reply to the applicant is generally given by ordinary post only. In case applicant desires information by speed post or registered post, he/she shall specifically make such a request in the RTI application and shall pay additional fees, if any as per the Rules, to meet the cost of different mode of dispatch. Information can be supplied

to the applicant by e-mail also, provided a specific request is made in the RTI application, and a valid email id is given.

6. Appeal

In case applicant is not satisfied with the orders of the PIO, he can file an appeal with the grounds of appeal addressed to the Appellate Authority within 30 days of the orders from PIO.

In case appeal is not disposed of within a period of 45 days or the applicant is not satisfied with the orders of the 1st Appellate Authority, he can make an appeal to the 2nd Appellate Authority within 90 days from the date on which the decision should have been made by the 1st Appellate Authority or from the date of orders of the 1st Appellate Authority.

For more information on Right to Information Act 2005, please visit www.righttoinformation.gov.in.